



**PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA**

PCSB: 8710  
Pay Grade: E07

FLSA: Exempt  
PTS

<b>PRE K-12 PHYSICAL AND HEALTH EDUCATION SPECIALIST</b>
<b>REPORTS TO:</b> Director, Athletics, Pre K-12 Physical Education and Health Education Programs and School Wellness
<b>SUPERVISES:</b> Not Applicable
<b>QUALIFICATIONS:</b> Bachelor's degree from an accredited college or university in physical education, health education, or related field as defined by the Florida Department of Education. Three (3) years' teaching experience in physical/health education in elementary or secondary schools. Demonstrated organizational and communication skills and knowledge of latest developments in related field.
<b>PREFERRED:</b> Master's degree from an accredited college or university in Administration/Supervision, Educational Leadership, School Principal, or an equivalent as defined by the Florida Department of Education. Five (5) years' teaching experience in physical/health education in elementary or secondary schools.
<b>MAJOR FUNCTION</b>
Responsible for development and implementation of Pre K-12 Physical and Health Education in the district through provision of appropriate professional development, curriculum and assessment development, classroom teacher resources, and coordination in elementary, middle, and high schools.
<b>ESSENTIAL RESPONSIBILITIES</b>
<ul style="list-style-type: none"><li>• Plans and provides professional development opportunities for administrators, physical education and health teachers.</li><li>• Maintains and updates physical education and health education resources including instructional materials and digital support for teachers.</li><li>• Consults with principals, department head, and teachers to determine the effectiveness of physical education and health education programs.</li><li>• Evaluates and approves health education curriculum, programs, and resources that are to be used in schools.</li><li>• Coordinates curriculum writing teams in physical and health education programs.</li><li>• Consults with community health agencies to evaluate and coordinate education materials and programs.</li><li>• Collaborates with other content areas concerning integration and correlation of subject matter.</li><li>• Implements and coordinates family life education in elementary, middle, and high schools' health education classrooms.</li><li>• Leads the research and development of curriculum, instruction, and assessment services relating to physical and health education programs.</li><li>• Assists in the development of educational specifications for new facilities relating to physical and health education; recommends and coordinates additions and change to playground equipment and facilities to support safe environments for physical education instruction.</li><li>• Supports grant programs promoting healthy schools.</li><li>• Responsible for annual review of policies relating to the Student Progression Plan for Physical and Health Education, Pre K-12.</li><li>• Develops and monitors budgets to support physical and health education programs.</li><li>• Coordinates activities and provides professional development for physical activity outside of the required physical education minutes.</li></ul>

## PRE K-12 PHYSICAL AND HEALTH EDUCATION SPECIALIST

### ESSENTIAL RESPONSIBILITIES (Continued)

- Develop curriculum instruction and assessment support for high school health education teachers (HOPE course) including centers and alternative programs as well as support for Pinellas Virtual HOPE course.
- Manage the Family Life Education Committee to oversee recommendations related to tobacco, alcohol, other drug use/abuse, mental health (social/emotional) motivational guest speakers and human sexuality education guest speakers/programs to ensure alignment with district philosophy and guidelines.
- Annually review district School Wellness Policy and comprehensive Administration Guidelines for Wellness, Physical Activity and Nutrition to meet federal requirements as coordinated through coordination with School Health Advisory Committee and the submission of an Annual Wellness Summary Report to the School Board.
- Continuously seek grant opportunities to support the varied needs of physical and health education programs.
- Establish school wellness goals and monitor progress toward these goals enabling the district to maintain its Florida Healthy School award-winning status.
- Performs other related duties as required.

### TERMS OF EMPLOYMENT

*Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.*

*Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.*

*The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.*

### HISTORY OF JOB CLASSIFICATION

ISSUED: 12/14/16 CH; BOARD APPROVED: 01/24/17

**PRE K-12 PHYSICAL AND HEALTH EDUCATION SPECIALIST**

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds		X			
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds	X				
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time	X				
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects				X	
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects	X				
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van			X		
27. Other physical, mental or visual ability required by the job	X				

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